

Kathryn Sullivan

ksullivan4@tulane.edu | 214.980.6387 | linkedin.com/in/kathrynadelinesullivan

EDUCATION

Tulane University | A.B. Freeman School of Business | School of Science and Engineering New Orleans, LA
Bachelor of Science in Management May 2026
Majors: Finance, Computer Science **Cumulative GPA:** 3.559
Clubs & Activities: Women in Business, Cookies & Code, Financial Technology, Strong City

University of Edinburgh | School of Science and Engineering Edinburgh, Scotland
Concentration: Informatics, Physics and Astronomy September 2024 – December 2024
Relevant Coursework: Introduction to Databases, Algorithms and Data Structures, Introduction to Astrophysics

PROFESSIONAL EXPERIENCE

Lepage Center Fellow New Orleans, LA
Student Fellow, Albert Lepage Center for Entrepreneurship and Innovation September 2025 – May 2026

- Selected as a fellow to collaborate with peers and mentors on entrepreneurial ventures, gaining experience in business development and innovation
- Performed market research and data analysis to support projects, to providing insights that guided venture strategy and growth of startups

Institute for Justice Arlington, VA
Intern, Office of Development July 2025 – August 2025

- Assisted with donor revenue tracking and financial reporting by updating fundraising databases and reconciling donation records (Salesforce)
- Supported budget planning for development initiatives

Griffith Davison Dallas, TX
Financial & Accounting Intern June 2025

- Streamlined internal billing processes by automating Excel spreadsheets using macros and Python, reducing manual entry and improving billing accuracy
- Supported budget preparation and financial reporting by maintaining billing records, analyzing expenses, and assisting with budget reviews for the firm

Center for Strategic and International Studies Washington, D.C.
Intern, Office of Development June 2024 – August 2024

- Utilized excel to develop and automate event and corporate donor workbooks for senior development staff and created data visuals for internal impact report
- Researched and developed individual profiles, agendas, and memos using specialized databases (Wealth-X, IWave)
- Interfaced with finance, development, and research teams within the think tank

AWARDS

Pearce Achievement Award Nomination July 2024
Center for Strategic and International Studies

- Demonstrated exceptional professionalism, initiative, and achievement while making significant contributions to the Development program as well as the larger CSIS community

Microsoft Office Specialist U.S. National Champion July 2023
Louisiana Champion

- Earned the honor of representing Louisiana in the U.S. National Championship for Microsoft Excel (Office 2019) after achieving the highest score in the state on the Certipoint Microsoft Office Specialist Certification

TECHNICAL SKILLS

Programming Languages: Azure, Bash, C, C#, C++, HTML, Java, JavaScript, Linux, Python (Pandas, NumPy, Streamlit), R (ggplot2, dplyr), Saas, SQL, VBA

Tools: API Queries, Dashboard Development, Donorbox, Eclipse, Excel (Power Query, DAX), Forecasting, GitHub, Google Collab, Microsoft Dynamics, NetSuite, Observable, Power Automate, QuickBooks, Regression Analysis, Salesforce, Tableau, VS Code, Wix